

Standard Letter of Authorization for the Request of Historical Usage Information

Date: _____

Expiration Date: _____

LIST TDU (List TDUs that apply to request)

☐ ONCOR Electric Delivery

☐ CenterPoint

☐ Sharyland

☐ AEP

☐ TNMP

☐ Entergy Texas

Please accept this letter as a formal request and authorization for the above referenced Distribution Company (TDU) to release energy usage data, including kWh, kVA or KW, and interval data (if applicable) at the following location(s) to **Jon McNay at Signature Energy Consulting Services**. This information request shall be limited to no more than the most recent 12-month period of service. Please forward usage and load information in electronic (Microsoft Excel) format to: mcnayj@verizon.net

If an attachment is used, please use a separate attachment per TDSP with the ESI IDs that are specific to a TDSP. TDSP will reject if ESI IDs are submitted that are not associated with their territory.

Service Address

ESI ID Number (found on bill)

AUTHORIZATION

I affirm that I have the authority to make and sign this request on behalf of my company for all ESI IDs that are associated with this request.

(Signature)

(Company)

(Name, printed)

(Billing Street Address)

(Title)

(City, State, Zip Code)

(Telephone Number)

Appendix B3

**Excel Format to be Completed by the Requestor as an Attachment to
the Letter of Authorization**

	Requestor Name:Jon McNay / Signature Energy Consulting Services		
	TDSP:		
	Customer Name:		
	ESI ID		Service Address (Optional)
1		1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	
11		11	
12		12	
13		13	
14		14	
15		15	
16		16	
17		17	
18		18	
19		19	
20		20	
21		21	